



Calgary Catholic Teachers ATA Local 55
340, 6815 – 8 Avenue NE
Calgary, AB T2E 7H7
www.atalocal55.ca

SUBSTITUTE (GUEST TEACHER) SHORTAGE FORM

Today's Date: _____

Your Name: _____

School: _____

Date subs Requested: _____

Number of Guest Teachers requested: _____

Number of Guest Teachers supplied: _____

Please complete and send this form to the EA, Mike McFarland at the ATA Local 55 Office each time there is a shortage of substitutes (Guest teachers) at your school. This will help us track necessary information with regards to the substitute situation.

Email this form to: ea@ataloc55.ab.ca