



Calgary Catholic Teachers' ATA Local 55  
340, 6815 – 8 Street NE  
Calgary, AB T2E 7H7

## Staffing Process

**The Staffing Process** is guided by the policies which have been made available to all staff. The staffing guidelines are available in the office in each school.

The process creates both challenges and opportunities and it is never easy for anyone involved. It is important to keep in mind that the School Act gives school boards the right to transfer teachers with appropriate and valid reasons. However, the same legislation gives teachers the right to appeal a transfer, within 7 days, if they feel it is inappropriate or unreasonable. Hopefully the process will go smoothly for anyone who is looking to make a change, and at the same time ... Hopefully it will be as fair and supportive as possible for anyone who is forced to change schools or assignments as a result of staffing decisions.