



Pay and Benefits During a Sabbatical Leave

Salary

During a sabbatical leave your pay will be based on **seventy percent (70%)** of your regular gross salary prior to your leave.

Your pay will continue to be deposited to your account on the regular monthly pay schedule.

Alberta Health Care Insurance Plan

If you are planning to leave the province during your sabbatical leave, you must contact Alberta Health Care Insurance Plan to extend your coverage: Toll-free in Alberta, dial 310-0000, then 780-427-9999, Monday to Friday, 8:15 am to 4:30 pm.

There are specific regulations that apply to Albertans who are out of the province on an extended absence for educational leaves.

For more information go to www.alberta.ca > Health > Alberta Health Care Insurance Plan > Services covered outside of Alberta.

Group Benefits Plan

During a sabbatical leave your benefits coverage will be continued:

- Extended Health Care
- Dental Care
- Vision Care
- Employee & Family Assistance Plan
- Life Insurance
- Accidental Death & Dismemberment Insurance
- Long Term Disability Insurance
- Voluntary Life Insurance (employee and/or spousal)

For salary based benefits such as s Life, Accidental Death & Dismemberment and Long Term Disability insurance, your coverage will continue based on your regular salary, not the reduced amount that you will receive while on leave. Monthly premiums will continue to be processed through payroll.

Health & Wellness Spending Accounts (HWSA)

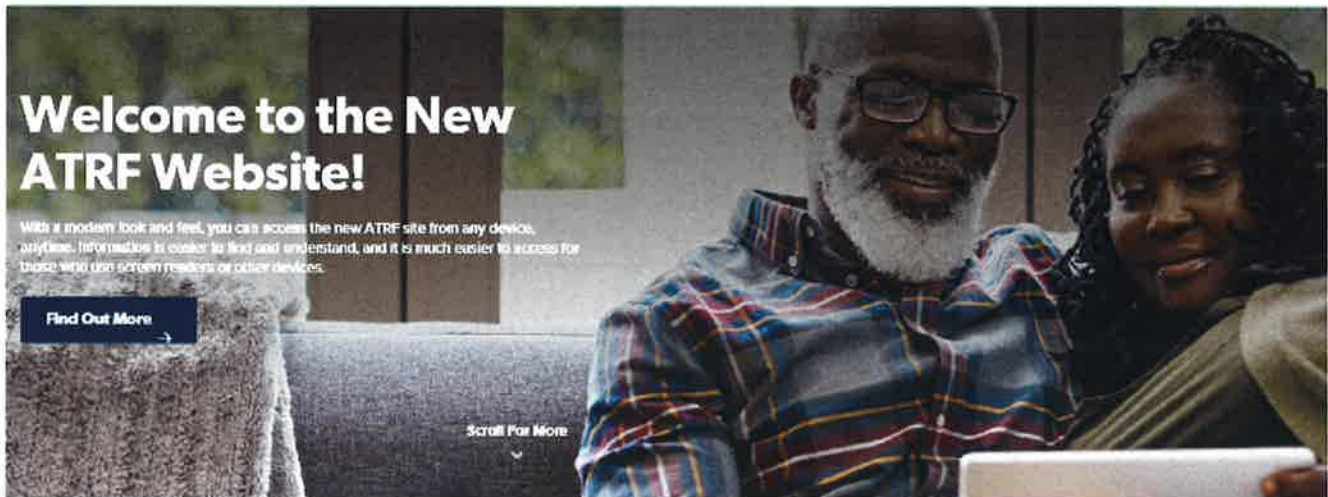
During your sabbatical leave you will not earn HWSA credits. Therefore, new credits will not be applied to your account on September 1st of that year.

Any unused credits remaining in your account from prior years will continue to be available for your use while on leave.

Alberta Teachers' Retirement Fund (ATRF)

You do not contribute to the pension plan during your sabbatical leave. However, you may purchase this period of leave as pensionable service upon your return to work.

As your future pension is based, in part, on the number of years of pensionable service you have accumulated, you may wish to review the costs and benefits of purchasing the period of leave. You can obtain an **online cost estimate to purchase your leave** directly from ATRF's website at www.atrf.com. Sign in to **MyPension** portal to access your pension account for an estimated cost of purchasing pensionable service.



Asset Management Transfer Complete

ATRF has now concluded the asset transfer to the Alberta Investment Management Corporation (AIMCo) in accordance with legislation and legislated deadlines.

[Learn More](#)



COLA Updates

The Cost of Living Adjustment (COLA) is updated annually and can impact pension payments. Get the full details about these changes and how it might affect your pension.

[Read More](#)



MyPension Portal

ATRF's MyPension portal provides members a secure, easy-to-use tool where you can get more details about your pension, as well make as changes to your personal information.

[Go To Your Account](#)

Alberta Teachers' Association (ATA) Membership Fees

During your sabbatical leave, ATA membership fees are NOT collected through payroll deductions. **You must pay your membership fees directly to ATA.**

Contact your local ATA office or go to ATA's website at www.teachers.ab.ca > My ATA > Pay and Benefits > Leaves of Absence for information.

Need more information?

Calgary Catholic School District Human Resources	Group Benefits	403-500-2776 or 403-500-2745 or via ASK
	ATRF Pension Plan	403-500-2714 or via ASK
	Payroll	403-500-2740 or via ASK
Alberta Teachers' Retirement Fund (ATRF)	Telephone	780-451-4166
	Toll Free	1-800-661-9582
	Fax	780-452-3547
	Member Inquiries	member@atrf.com
	General Inquiries	info@atrf.com
	Website	www.atrf.com
Alberta Teachers' Association (ATA) Southern Alberta Regional Office (Calgary)	Telephone	403-265-2672
	Toll Free in Alberta	1-800-332-1280
	Website	www.teachers.ab.ca